

Government of the People's Republic of Bangladesh
Information and Communication Technology Division
National Cyber Security Agency
ICT Tower, Level-12, Agargaon, Dhaka-1207
www.ncsa.gov.bd

Memo No. 56.05.0000.007.07.001.23.07

Date: 23/05/2024

Sub: Letter of Acceptance (LoA)

Ref No: 56.05.0000.007.07.001.23

Date: 24/04/2024

To
Proprietor
Shah Paran Business Center
House# 25/20, Khiljee Road, Shyamoli,
Mohammadpur, Dhaka-1207.

This is to notify you that your Tender dated 15/05/2024 for the performance of Services for *Supply of Rent of Car (Contractual Basis)* for the Contract price of Tk. 54,08,400/- [*Fifty-Four Lac Eight Thousand and Four Hundred Tk. Only*], including all VAT and Taxes, as corrected and modified in accordance with the Instructions to Tenderers, has been approved by Competent Authority.

You are thus requested to take following actions:

- i. accept in writing the Letter of Acceptance within seven (7) working days of its issuance pursuant to ITT Sub Clause 50.2.
- ii. furnish a Performance Security in the form as specified and in the amount of Tk 5,40,840/- (*Five Lac Forty Thousand Eight Hundred and Forty Tk. Only*) within fourteen (14) days of acceptance of this Letter of Acceptance but not later than (06/06/2024), in accordance with ITT Clause 52.2
- iii. sign the Contract within twenty-eight (28) days of issuance of this Letter of Acceptance but not later than (20/06/2024), in accordance with ITT Sub Clause 49.1.

You may proceed with the execution of the said Contract for the provision of Services in accordance with the Contract documents only upon completion of the above tasks. You may also please note that this Letter of Acceptance shall constitute the formation of this Contract which shall become binding upon you.

We attach the draft Contract and all other documents for your signature and return.

Signed/-
Farzana Afroz
Director (Admin)
National Cyber Security Agency